



**HIGHER INSTITUTE FOR PROFESSIONALISM AND EXCELLENCE**

# HIPTEX

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Email: [info@hiptex.org](mailto:info@hiptex.org) Website: [www.hiptex.org](http://www.hiptex.org) MOTTO: *Lighting the Path to Professionalism*

## APPLICATION FORM

ADMISSION APPLICATION  
FICHE D'AMISSION

4\*4 PHOTO

PERSONAL INFORMATION	
NAME	
DATE OF BIRTH	
PLACE OF BIRTH	
GENDER	
NATIONALITY	
CITY/TOWN	
DIVISION OF ORIGIN	
REGION OF ORIGIN	
COUNTRY	
PHONE NUMBER(S)	
EMAIL ADDRESS	

		SCHOOL/OPTION YOU ARE APPLING TO STUDY
PROGRAM	TICK HERE	DEPARTMENT/OPTION
CAPIEMP		
HND( LEVEL 1, 2,3)		
BACHELORS DEGREE		
MASTERS DEGREE		
ACADEMIC YEAR		

PARENTS / GUARDIAN/SPONSORS' CONTACT	
EMERGENCY CONTACT	
PERSON'S NAME	
CITY/TOWN	
STREET/QUARTER	
PHONE NUMBER (S)	
EMAIL	

**DECLARATION:** I hereby declare that the above information is correct. I am aware of the fact that any incomplete information declared here will automatically disqualify me from being considered for admission.

<b>APPLICANT'S NAME:</b>
<b>SIGNATURE:</b>

**Documents to be attached the this application form**

**A. Applicants for admission into fist year or year two HND program**

The following documents should be attached to complete application form:

- a) Photocopy of GCE advanced level, passed in at list 2 subjects or **BACC (all series)**
- b) Year one transcripts from a recognized institution (**for year 2 students ONLY**)
- c) Photocopy of birth certificate
- d) Photocopy of ordinary level or CAP
- e) Photocopy of national identity card or passport for foreigners
- f) Receipt of payment of registration fee

**B. Applicants for admission into Bachelor's degree programme or Masters**

The following should be attached to complete registration

- a) Photocopy **HND or Bachelor Degree or DIPES 1 or DIPET 1 or 2**, success slip or any recognized equivalent diploma
- b) Photocopy of birth certificate
- c) Photocopy of advance level or BACC
- d) Photocopy of national identity card or passport for foreigners
- e) Photocopy of receipt of payment of registration fee

**All Fees and Registration are paid at Aningdoh Co-operative Credit Union Acc Name: HIPTEX Main Account  
Saving Acc Num: 000067 or Any Uba Bank Branch Account Num: 22031000011-56 or Momo using  
\*126\*4\*533981\*Amount# HIPTEX Higher Institute**

**OFFICIAL USE ONLY**

Admission commission decision:

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**COMMISSION MEMBERS**

- 1. NAME.....SIGN.....
- 2. NAME.....SIGN.....
- 3. NAME.....SIGN.....